



**INTERNATIONAL
TRAINING INSTITUTE**
for the Sheet Metal and
Air Conditioning Industry

November 9, 2011

MEMORANDUM

TO: SMWIA Business Managers, SMACNA Contractor Representatives, JATC Training Coordinators and/or Principal Persons

FROM: James Shoulders *JRS*

RE: 2012 International Sheet Metal Contest
Partners in Progress Conference

The 40th annual International Sheet Metal Contest is being held in Las Vegas, NV, March 5-9, 2012 and will precede the Partners in Progress Conference. We encourage you to visit the Partners in Progress website at www.pinp.org, where you can register online for the Conference. iTi has also provided a link to this site on the Contest portion of our website at www.sheetmetal-iti.org (you must be logged in to access this Contest portion of the iTi website).

On behalf of the iTi, I ask that you please register your JATC Coordinator and JATC Committee members for the Partners in Progress Conference and join us for the International Contest Dinner and Awards Banquet on Friday, March 9. Early bird registration is available through January 6, 2012 and each conference registration includes one (1) Awards Banquet ticket. iTi will register and pay for all contestants to attend the Partnership Conference.

Room reservations can be made with Caesars at a contracted rate of \$159 per night and Awards Banquet tickets may be purchased at a cost of \$155 each online at www.pinp.org. Both of these items can also be accessed via the link to the Partnership site under the Contests tab on the secured portion of iTi's website. Banquet tickets will not be for sale in Las Vegas and any tickets you order will be available for pick up at the iTi / Conference information desk beginning on Wednesday, March 7 (Office 4 on the Promenade Level). Apprentice contestants will receive two (2) complimentary Awards Banquet tickets in their welcome folder at registration.

The Apprentice contestant application process for the 2012 International Sheet Metal Contest can ONLY be completed by logging onto the iTi website. JATC Coordinators must be logged in to access the Contest portion of the website to complete the online application and must adhere to the December 9, 2011 online application deadline. All required documents are due into the iTi office by December 15, 2011. iTi Certified Detailers who are interested in signing up for the 2012 Detailing Contest should do so by November 18, 2011. The Detailing National Qualifier exam (held online) will take place on December 3, 2011.

The 2012 Contest Study Guide and the 2012 Contest book are also available online at: <https://www.sheetmetal-iti.org/contests/default.asp>. The links for these and other important Contest documents are under the heading "Contest Downloads".

If you have any questions, please call (703) 739-7200 and speak to Judy Kimbel.

Enclosure
JRS/jak

A Joint Labor Management Program



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